

**CLEMSON UNIVERSITY STAFF SENATE**  
**November 12, 2013, 10:30 AM, Madren Conference Center**

**Minutes**

**Members Present:** Kay Bagwell, Pam Barnhill (conference call), Mac Bevill, Matt Bundrick, Deb Charles, Laura Clay, Anne Cummings, Leslie Doss, Meredith Driver, Karen Erickson, Linda Galloway, Shelly Geer, Deborah Goss, Shirley Hagood, Jessica Holbrooks, Wendy Howard, Adam Hunter, Julie Jones, Reba Kay-Purdessy, Sharon Kimbell, Rusty McDonald, Amanda Menefee, Angela Nixon, Dede Norungolo, Carol Pike, Judy Pruitt, Meshelle Rabon, Sarah Reeves, Andy Riggins, Chris Sober, Kari Tankersley, Judy Tribble, Terri Vaughan, Hagan Walker, Cathy Welton, Tina White, and Deveraux Williams

**Members Absent:** Roberta Balliet, Brandie Bargeloh, Wilder Ferreira, Kim Fisher, Gail Gilbert, Billy Hunt, and Julia Lusk

**Guests Present:** Michelle Bright, Kimberly Collins, Sean Flood, Dan Hofmann, John Mueller, Nicholas Paschvoss, Candi Smith, Jackie Todd, and Tom Ward

President Angela Nixon welcomed guests and called the meeting to order.

1. **Approval of Minutes:** Tina White moved to approve the minutes of the October 8, 2013 Staff Senate meeting as written. Kay Bagwell seconded the motion and the vote was unanimous. The minutes were approved.
2. **Special Order of the Day**
  - A. Nicholas E. Paschvoss, Green Zone Training – Paschvoss shared information with the group about the upcoming Green Zone Training. The training is scheduled for November 21 at 3 p.m. in the Student Senate Chambers. The goal of this program is to create campus resources for student veterans. Attendees will receive a sticker that can be posted outside their office. This sticker will indicate to student veterans that the individual has volunteered to participate in the program.
  - B. Candi Forester Smith, United Way of Pickens County – Smith provided information about United Way's priorities in our surrounding counties. Community needs differ from county to county, so United Way funding differs from county to county. Anderson County is focusing on early childhood education while Oconee County and Pickens County have immediate needs. Oconee is in need of a domestic violence shelter and Pickens is working on a homeless shelter.
  - C. Sean Flood and Dan Hofmann, Gotcha Ride - Flood and Hofmann presented a new program to make getting around campus easier called GotchaRide. GotchaRide is a program that uses 6-passenger electric vehicles. We currently have three on campus. The electric vehicles are staffed by students and they work for tips. The program is supported by selling advertising on the interior and exterior of the vehicle. The vehicles are for faculty and staff use between 8 a.m. and 5 p.m. Call (855) 646-8242 to schedule a ride. Group transportation can be scheduled by visiting Gotchagroup.com. Individuals with mobility issues can work with GotchaRide regarding their schedules. Parking Services will have information available on their website soon.
3. **Open Commentary:** None.
4. **President's Reports**
  - A. **Board of Trustees** – The Board met October 17-18 in Clemson. Angela Nixon shared a report on behalf of the Senate (Attachment).

**B. President's Cabinet** – The Cabinet met on November 11. Committee reports were shared. President Barker invited the Cabinet to join him at the Madren Center at 11:00 a.m. for a press conference announcing the 15<sup>th</sup> president of Clemson University.

**C. Other:**

1. **Administrative Council**, John Mueller for Michelle Piekutowski. The 2014 holiday calendar has been approved. The calendar can be viewed on the HR website: <http://www.clemson.edu/employment/benefits/holiday.html>
2. **Human Resources**, John Mueller. Michelle Bright announced that position descriptions are being rewritten. Information from the job analysis questionnaires completed last year will be used in the process. This project will be completed in phases. The first budget center to go through the process is the library. Supervisors and employees will be involved in the rewrite.
3. **Legislative Update**, Julia Lusk. No report.

5. **Treasurer's Report**, Julie Jones. Funds remaining in the operating budget as of November 11 are: (a) Vending: \$7,366.79; (b) Staff Senate funds: \$2,864.97; (c) Travel: \$9.68; (d) SDP: \$10,013.14. Tina White moved to approve the report. Wendy Howard seconded the motion and the vote was unanimous. The report was approved.

**6. Committee Reports**

**A. Standing Committees**

1. **Activities**, Julia Lusk. We will be hosting a Scholarship Recipient Reception at our next meeting, December 10<sup>th</sup> at 11:30 a.m. Heavy hors d'oeuvres will be served. Please plan to stay after our regular meeting next month to meet our scholarship recipients and their families.
2. **Communications**, Anne Cummings and Reba Kay-Purdessy. No report.
3. **Membership**, Kay Bagwell and Shelly Geer. The committee supported the race by volunteering/running/walking and we recruited several sponsors and runners.
4. **Policy and Welfare**, Wendy Howard. No report.
5. **Scholarship**, Carol Pike. Carol Pike thanked everyone on behalf of the Scholarship Committee for helping to make the Sprint for Success 5K a success. Additional information will be available at the December meeting.

**B. University Committees**

1. **Internationalization Task Force**, Julia Lusk. We met to establish subcommittees. I will serve on the Study Abroad and Campus Culture subcommittees. The purpose of the Campus Culture subcommittee is to familiarize staff with internationalization, so I will mostly present information about work done in that subcommittee.
2. **Joint City University Advisory Board**, Julia Lusk. The City of Clemson has two proposals they would like to collaborate with Staff Senate:
  - Stray/Abandoned/Feral animals (emphasis on cats) – even though several groups are involved in controlling the feral cat population, there is not an overarching program/leadership. New cats are abandoned at the end of each semester. Proposals: a) Educate! b) Establish a committee that provides cohesion with existing groups c) Create a long-term program that establishes a one-stop resource for residents and students.
  - Create a town/gown element for the city's comprehensive plan – it's a ten year plan that was adopted in 2004, so needs to be updated next year. The University and City holds a unique relationship. Proposal: They would like to incorporate goals/objectives/strategies for furthering areas of common interest into the city growth policies. These include housing, economic, environmental, cultural, and civic considerations.

3<sup>rd</sup> Annual Team Up For Regatta – Julia Lusk is co-chair of the 2014 Regatta and hopes Staff Senate will sponsor a boat next year!

3. **President's Commission on the Status of Women**, Karen Erickson and Tina White. The group reviewed and discussed all sub-committee work (child care, salary inequities, open forums); discussed bringing speakers to campus (partner with Women's Studies, Women's Leadership and other campus groups); considered the need for an intern for spring semester projects.
4. **Safety Council**, Anne Cummings. Safety Council met 10/24/13. Final details regarding the logistics of the Thursday, Nov. 14 football game are being discussed. More communications regarding parking and traffic will be coming soon. November/December awareness programs will focus on alcohol and other drugs. There are many community and university programs planned to increase awareness. Watch for announcements.
5. **Tobacco-Free Task Force**, Julia Lusk. A survey went out to a random selection of faculty, staff and students. If you received the survey, I encourage your participation. We want to hear feedback. George Clay is hoping to present the information to the BOT at their winter meeting. The Task Force needs to have the Board vote on the proposed policy, which we hope will happen at the winter meeting.

## 7. Unfinished Business

- A. **Presidential Search** – Clemson's 15<sup>th</sup> president is Dr. Jim Clements. Angela Nixon and Matt Bundrick had an opportunity to meet with Clements on November 11. Their initial impression was Clements has many of the qualities staff expressed as important in a president. He plans to start in the position in January 2014.

## 8. New Business

- A. **Clemson Online Student Services Audit Taskforce** – Amanda Menefee volunteered to serve on the taskforce.

## 9. Announcements

- A. **October 17<sup>th</sup> Reception Honoring Doris Helms** – On behalf of the Staff Senate, Angela Nixon presented Doris Helms with a dining gift certificate and a gift bag of Senate and SDP promotional items. Helms was appreciative of the kind words shared at the gathering and the thoughtful gifts she received (Attachment).
- B. **Campus Climate Survey Results** – The Gantt Center for Student Life has posted results of its latest Campus Climate survey online: <http://www.clemson.edu/administration/student-affairs/campus-climate.html>. The survey aimed to ascertain the perception of Clemson students with regard to issues of diversity, inclusion, appreciation of differences, etc. The Gantt Center is asking staff members to review the survey results and give feedback on how Clemson can improve the overall campus climate for diversity and inclusion on campus.
- C. **Clemson Chamber of Commerce** – Matt Bundrick announced a gathering for young professionals that the Chamber is sponsoring. Contact the Chamber of Commerce for additional information at (864) 654-1200.
- D. **The Laramie Project** – My name is Thomas Hudgins and I am the Director of Marketing and Communications for the Brooks Center for the Performing Arts on campus. I wanted to let you know of a special week of events planned around the Clemson Players' theatrical production of *The Laramie Project* (Attachment). *The Laramie Project* deals with the true-life murder of a young gay man named Mathew Shepard and the devastation it wreaks on the small community of Laramie, Wyoming. The piece was written under the leadership of Moisés Kaufman by the Tectonic Theatre Project, which conducted over 200 interviews with the residents of Laramie and crafted them into a play. The result is a story of the depths to which humanity can sink and the heights to which it can rise. In conjunction with the production, the following events and resources are offered to the public:
  - Through generous sponsorship, the Clemson Players have arranged to bring Moisés Kaufman to Clemson to participate in a public question and answer session hosted by Professor Travers Scott at the Brooks Center on Monday, November 18 at 5:30 p.m.

before the opening performance. Mr. Kaufman will speak on a variety of topics, including the power of the arts to heal both people and communities.

- Before each performance, booths will be set up in the lobby by various on-campus organizations, such as the Clemson Gay Straight Alliance, that will offer more information about the many issues addressed in the play, as well as other resources to those who need them.
- The cast will participate in two "Talk Back" sessions after yet-to-be-determined performances that will primarily address the production process.
- On Friday, November 22 at 4 pm, there will be a public focus group to address LGBTQ issues on Clemson's campus in a compassionate environment.

**10. Adjournment:** There being no further business to discuss, the meeting adjourned.

**Next Meeting:** Tuesday, December 10, 2013, 10:30 a.m., Madren Conference Center